



Thank you for booking your school trip to Tiritiri Matangi, we are looking forward to your visit. We appreciate that there is a great deal of organising for this trip so we've put together guides to make this easier. This Teacher Information and Checklist has the core information that you need to get your planning underway. You will have also received a Day Programme and Information sheet that has everything you need to know prior to and on the day of your visit.

We ask that one teacher per school acts as the communicator with the Tiritiri Matangi Education Administrator (schoolbooking@tiritirimatangi.org.nz) and that all information is passed onto the Teacher in Charge for each visit.

Costs:

Student: \$2 island guide + \$25 ferry;
Adult: 1 adult per 6 students free; extra adult \$10 guide + \$37.50 ferry.
(The Student costs do not apply to Growing Minds funded schools.)

Ferry details

On confirmation of your booking with us, we will forward your details to Explore who will confirm your ferry booking and organise payment with you directly. The Explore invoice covers the ferry fares only, The Supporters of Tiritiri Matangi will email you an invoice for the guiding fee after your visit.

Timetable:

Auckland Departure: The Explore kiosk is located on the inner Auckland Viaduct past the Maritime Museum from the entry on Quay Street, and before the lifting pedestrian bridge. Pick up your tickets from the kiosk.

or

Gulf Harbour Departure: No tickets issued. TIC to advise Explore crew of school numbers when boarding.

Depart: Auckland City: 9:00	Depart: Gulf Harbour: 9:55	Arrive: Tiritiri Matangi: 10:20
Depart: Tiritiri Matangi: 2:40	Depart: Gulf Harbour: 3:05	Arrive: Auckland City: 4:00

**Arrive approx. 20mins prior to departure.*

Confirmation of numbers: We will contact you two weeks prior to your visit to confirm your student/adult numbers, these can also be updated up to 48 hours prior to your trip. Please advise your exact numbers to Explore staff on the day.

Weather Cancellation: The weather plays a crucial part in the journey to Tiritiri Matangi. Please ensure that the TIC on the day of the visit is contactable from 7.30am. To contact Explore, phone 0800 397 567 after 7.30am. We strongly recommend that you have a phone/text tree in place.

On-Board Information:

- Prior to boarding: CHECK ALL BAGS AND SHOES FOR ANY BIOSECURITY RISKS
- Students are seated in the reserved lower level and are always supervised if small groups move to another part of the ferry. *Note: Movement on the ferry should be kept to a minimum.*
- Use this time for morning tea and toilet facilities.

Day Programme

The school visit starts with a guided walk through native bush interacting with the abundant wildlife on the island. Upon reaching the Visitor Centre there will be a lunch break followed by afternoon activities run by our experienced Educators. Our afternoon Education Programme is for full time students attending New Zealand schools. International student groups will start with the guided walk and have the afternoon free to explore the motu.

Guided Walk

A reasonable level of fitness is required on all walking tracks on the motu. The track terrain varies from soil, gravel, board walks, steps and some paved areas. Suitable enclosed footwear is recommended, especially in wet periods. The guides will take your students on a slower-paced walk sharing information that will keep your students interested and engaged. There will be regular stops along the way highlighting birdlife, plants, and other points of interest. Let us know your visit focus and we can create a specialist guided walk for your school.



Tracks:

There are two main tracks for the guided walk:

- Wattle Track: 90 mins
- Kawerau Track: 110 mins (No Education Programme, weather and tide dependant)

Groups:

- Primary/Intermediate: 7-8 students per group; and Secondary: 8-10 students per group. There is a maximum of 8 guided groups per visit. We recommend 1 adult per guided group (max 2 adults). Any extra adults will be in their own guided group, leaving after the student groups.
- The week prior to your visit we will confirm the number of guides available for your guided walk so you can organise your students into even sized groups. **Please be flexible if there needs to be a change in group numbers on the day.**
- Please inform us of any student/group that may require extra assistance or has health needs, and make provision for supervision from an accompanying adult. A vehicle can be made available for transporting a limited number of students and caregivers directly to the Visitor Centre.

Afternoon Activities:

Educator Led Activities:

- Experiential learning activities at the Visitor Centre.
- Leave Visitor Centre at 2.05pm and walk to wharf via Road. (20 mins)

OR

Summer beach option:

(Without Educator led activities at the Visitor Centre.)

- Leave Visitor Centre by 1:30pm and walk to the beach via Ridge Road and Hobbs Track. (20 mins)
- Educator led activities at Hobbs Beach.
- Leave beach at 2:15pm and walk to wharf. (10 mins)

Due to the limited time frame on the island it's helpful if there is one clear educational focus for secondary student programmes. Please advise us if you intend to take your students swimming. We ask that your teachers and adult helpers keep a close eye on all students at the beach and in the water.

Educational resources

A wide range of resources can be found on our [website](#), or by clicking on the links below. Please let us know if you would like these or other resource materials emailed to you.

- [Primary/Intermediate Students Pre Visit Video](#)
- [Wildlife list](#)
- [Student Activities Resource](#)
- [Visiting Pest Free Islands](#)
- [Scavenger Hunt / Answer sheets \(short version\)](#) *(Backup activity only)*
- Feeding New Zealand Birds, by Josie Galbraith. <https://www.youtube.com/watch?v=gsNO1d77LA8>.

Extra Activities

Having worksheets available for the students is highly recommended for down time on the boat. The Scavenger Hunt (primary level) is a great back up if there is a wet lunchtime and all are based in the Visitors Centre.

To protect our wildlife no ball or team games are allowed on the island. Students are encouraged to walk, not run. Climbing trees, and stone throwing at the beach is not permitted. Beach activities could focus on sand sculptures, rock pool life or a beach rubbish scavenger hunt.

Food

We often find that students do not bring enough food for the day and there is no food available for purchase on the island. Please remind your students to bring extra food, or possibly organise with the school to have sandwiches/snacks available for the return trip home.



CHECKLIST

On booking your visit

- Complete Internal RAMS ([click here for a generic copy of RAMS completed for Tiritiri Matangi](#)) Note the health and safety of the students and school adults on the Explore ferry and on Tiritiri Matangi Island is the responsibility of the school and their BOT.
- Confirm Ferry Booking.
- Organise transport to/from ferry. Auckland Bus Exchange, Lower Albert St, can be used as a drop off point for City departures. It is a 5 minute walk to the ferry.

Two weeks prior

- Review education resources
 - Print copies of:
 - [Day Programme](#) (TIC and accompanying adults)
 - [School Visit Information](#) (TIC and accompanying adults)
 - [Tiritiri Matangi Map](#) (TIC and accompanying adults)
 - [Worksheets for ferry journey or rainy-day lunch activity](#)
- We will email you a Booking confirmation to complete, sign and return:
 - Confirmation of Teacher in Charge on day of visit, student/adult numbers
 - Walk and School Activity
 - Payment of guiding fee
- Confirm transportation to/from ferry.

The week of your visit

- Show the [Tiritiri Matangi Primary and Intermediate students Pre Visit Video](#).
- Brief students on [Biosecurity requirements](#) for visiting predator free islands.
- Brief students on the Day Programme and School Visit information sheets.
- Organise student medical notes; first aid kit; student/parent emergency contact numbers.
- We will email you the number of guides available for your visit. Organise students into the number of guiding groups (max 8 **even-sized** groups/max 2 adults).

On the day

- The Teacher in Charge is contactable by phone for ferry cancellation or updates from 7.30-10.00am.
- All accompanying adults have contact details for the School, and the Teacher in Charge on the day.
- Arrive at Wharf approx. 20mins prior to scheduled departure. Clean shoes with disinfectant/brush provided.
- The Tiritiri Matangi Educator will meet you on the ferry at Gulf Harbour to co-ordinate your day's activities.
- A Teacher is with the first group disembarking ferry/on guided walk.
The Teacher in Charge is with last group disembarking ferry/on guided walk.